



Public Talks Terms and Conditions

Perth Observatory Public Talks depend on the availability of appropriately trained volunteers and suitable scheduling.

1. Tentative bookings

Tentative bookings are held for a month and will be cancelled unless arrangements are made to extend the tentative booking or a deposit has been paid for the event.

2. Confirmation of Booking

To confirm your booking, please reply to the quote email sent by Perth Observatory. Once we receive your confirmation, the tentative booking will be secured.

Perth Observatory will generate an invoice following the event. Direct Bank Transfer or Online Payment can then be made.

3. Cancellation or Rescheduled Date Policy

All cancellations must be made via email to Perth Observatory (bookings@perthobservatory.com.au).

If you need to reschedule your event, please contact us at your earliest convenience via email at bookings@perthobservatory.com.au. Rescheduling will be subject to volunteer availability and suitable observing dates.

4. Venue Requirements

The host organisation is responsible for providing a suitable venue for the presentation. Ideally, the venue should provide:

- Seating appropriate for the expected audience size
- A projector or large display screen if required
- Audio equipment if the audience size requires amplification
- A table or lectern for presentation materials

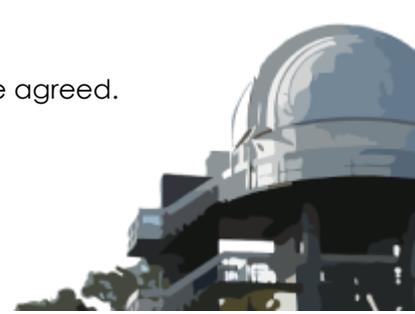
Perth Observatory can provide a laptop and presentation materials if required; however, venue equipment compatibility should be confirmed in advance.

5. Presentation Duration

Public Talks typically run for 45 minutes to 1 hour, followed by a question-and-answer session. The total duration of the event can be adjusted by prior arrangement, depending on the audience and event schedule.

6. Travel and Location

Public Talks include travel within the Perth metropolitan area unless otherwise agreed.





Talks outside the Perth metropolitan region may incur additional travel costs. These will be discussed and agreed upon before confirmation of the booking.

7. Audience and Supervision

The host organisation is responsible for audience management and supervision, where applicable. Perth Observatory reserves the right to pause or terminate the presentation if unsafe, disruptive, or inappropriate behaviour occurs.

8. Accessibility

Perth Observatory aims to make Public Talks accessible and engaging for a wide range of audiences. Please advise us of any accessibility requirements when making your booking so we can accommodate them where possible.

9. Social Media and Photography

Perth Observatory may take photographs of the event for use on social media platforms and other marketing purposes.

If photography is not permitted at the venue or event, please advise Perth Observatory prior to the talk.

10. Damages and Liabilities

Perth Observatory does not accept responsibility for damage to or loss of property belonging to the host organisation, guests, or participants.

The host organisation will be responsible for any damage caused to Perth Observatory equipment during the event.

